

LOCAL EMERGENCY PLANNING COMMITTEE
Knox County EMA- 62 Union Street-Rockland, ME 04841
Web Site: www.knoxcounty.gov/ema

12/4/12 LEPC Meeting

A quorum was present and the meeting was called to order at 1033 by Andrew Hart, LEPC Chairman at Knox County EMA Office.

Meeting Attendees:

Rodney Mason	FMC - Visitor	Laurie Beckwith	PBMC
Andrew Hart	Knox County Administrator	Ray Sisk	Knox Cty EMA Director
Foner Curtis	Lonza, Rockland	Linwood Lothrop	KRCC
Wally Tower	Rockland PD	Janelle Gunning	FMC
Robert Williams	ME DEP	Jeremy Pare	Lonza Rockland
Donna Allen	Knox Cty Administrative Assist.	Jan Frost	ARC, Maine

- Laurie Beckwith made the motion to accept the minutes of the 10/6/12 and seconded by Ray Sisk. All were in favor.

Secretary's Report:

Correspondence:

- 2012 Reporting Packet
- HMEP Grant Program Questioner. Ray will be filling this form out and returning it to MEMA.
- Donna will send KRCC the new AR-1 electronically.

Treasurer's Report:

Received September 2012: Grant Reimbursements, HMG 8031 \$247.41; HMG 8033 \$10.72; HMG 8050-\$181.44; HMG8057-\$1779.66; September Interest: \$6.07.

Received October 2012: Grant Reimbursements: HMG 8057- \$1734.65;

Bills pd out in September 2012: Personal Services: \$367.68; General Operating Expenses: \$6.25; HMG 8031 \$247.41; HMG 8050-\$181.44; HMG 8057-\$1717.56; HMG 8059 \$139.00

Bills pd out in October 2012: Personal Services: \$367.68; HMG 8050- \$255.86; HMG 8057-\$1734.65

LEPC Operational Fund balance as of 31 Oct. 2012	\$-740.27 (Received LEPC Stipend of \$1109.29 in Nov 2012)
Grant and other fund balances as of 31 Oct. 2012	<u>\$21612.27</u>
Total balance in checkbook as of 31 Oct. 2012	\$20872.00

Training updates:

Knox/Waldo Counties/State of Maine, US Coast Guard	PBR '12 Islands-based Incident Response Full Scale Exercise	Oct. 13, 2012	Various venues. 37 participating agencies 269 participants
American Red Cross Knox EMA	"Disaster Mini-Institute"	Oct 19-21, 2012	CHRRS 8 courses/ 72 participants
Al Nygren Training Technologies Int.	HazMat OPS Lvl Refresher	Nov 5, 2012	Waldoboro (five depts.) 52 participants (30 Knox)
Al Nygren Training Technologies Int.	HazMat OPS Level Refresher	<i>Scheduled Dec 8, 2012</i>	Northport Fire Department
Knox EMA	Multi-town Severe Winter Storm TTX	<i>Scheduled Dec 13, 2012</i>	Union Town Office

Old Business:

- Update on the 2012 Knox County Hazard Mitigation Plan Update (latest edition available for review at the Knox EMA website: www.knoxcountymaine.gov/ema (visit *Resources for Municipalities* pages)
The 2012 Knox County Hazard Mitigation Plan has been sent to all municipalities so that they can approve and sign off on the plan. There were a few questions that had been asked from the municipalities. Mostly covered by the accompanying Executive Summary.
- New county website online! www.knoxcountymaine.gov/lepc. Continue to need your input for LEPC Content.
- Household Hazardous Materials Brochure
Need to add to the brochure: Which Transfer Stations in Knox County can dispose hazardous waste- turn in dates. Seek wide dissemination of info on local websites. Robert Williams suggested linking to the AVCOG info (brochure reviewed)

New/Miscellaneous Business:

- Penobscot Bay Responder '12 exercise series (Joint Knox/Waldo County project)
The biggest thing that came out of the exercise is that there are 2 different styles of handling MCI Triage. Some communications issues were noted. Laurie will forward Eval and AAR from the PBMC side of the exercise.
- Election of LEPC Chair (per Bylaws)

Ray nominated Andy and Wally seconded the motion.
Donna nominated Foner and Ray seconded the motion.

The nominees were tied 5-5 following the first round of written votes. In the second round of written voting, Andrew Hart was reelected (8-2) as the LEPC Chair for another 2 years.
- Facilities that need to report and haven't.

Donna discussed draft letter that would be sent to those facilities that need to report but haven't. There were a few corrections to the letter but as soon as they have been corrected they will be sent out. Ray and Donna will get together to make the changes on the letter.
- Tier II Assistance "Open Office" days

Donna will be sending out a flyer to those facilities that haven't reported as of end of January 2013 inviting them to drop by to have assistance with doing their Tier II Reporting. Donna will be sending out a letter reminding those facilities that we haven't received their Tier II yet. Want to key in on point that we want to help make it easy for facilities to meet their legal reporting responsibilities.
- Version 2.1 (Oct. 1, 2012) HAZMAT Response Guidelines (*Revised-deleted KRRT as response*)

The new version must be reapproved by SERC since our original HazMat Response Guidelines, with an active RRT was approved by SERC. Once approved, Ray suggested having it available upon request at the EMA Office due to some of the facility contact info being of personal nature (home and personal cell contact numbers). Wide distribution of the plan as written would put much of this private info out on the streets.
- Rod Mason, FMC Maintenance Manager preliminary discussion on possible conversion from Nr. 6 oil to natural gas for the boilers at the plant.

Rod gave a very good presentation on the natural gas conversion including expected fuel storage, fueling and delivery patterns, particulate and gaseous emission reductions, etc. During and after the presentation there was discussion on this issue.
- Knox County LEPC Meeting Dates for 2013. See below. Donna will check with Mark Curtis, Dragon, if they are willing to host an off-site meeting for the August 6, 2013 **<THEY WILL HOST>**.. Ray made a pitch for LEPC members to consider attending the Partners Conference April 23-24, 2013. Good training opportunities and sessions available.

- Ray will check with Maritime Energy to see who is supposed to be representing them on LEPC
- There was a Mag 2.4 earthquake on 12/4/12 @ 6:11 AM 22 miles north of Sanford.
- Next regular LEPC meeting will be February 5, 2013 at 10:30 AM, at the (**NEW**) Knox County EMA Office located at 301 Park St. Rockland.

Meeting Adjourned: 12:18 PM

Knox County LEPC Meeting dates for 2013

(all meetings will be held at the Knox County EMA office and begin at 1030 unless otherwise indicated)

Tuesday, February 5 Regular meeting

Tuesday, April 2 Regular meeting Offsite Meeting at *FMC*

April 23 & 24, 2013 (Tuesday & Wednesday)
Maine Partners in Emergency Preparedness Conference, Augusta Civic Center

Tuesday, June 4 Regular meeting

Tuesday, August 6 Regular meeting Offsite Meeting at Dragon Products

Tuesday, October 1 Regular meeting

Tuesday, December 3 Regular meeting *Annual Meeting & Election of officers*

Respectfully submitted,

Donna Allen

Donna Allen
LEPC Secretary